

## Consulting Ministry Contract

This is an agreement between Reverend John Wright, hereinafter referred to as the "Consulting Minister," and the Board of Trustees of the Unitarian Universalist Fellowship at Salisbury, hereinafter referred to as the "Board of Trustees." The purpose of this agreement is to create the conditions under which the Congregation will progress toward the achievement of its key goal: to grow in membership and service to its members

### THE CONSULTING MINISTER AGREES:

1. To serve as consulting minister of the Congregation beginning July 1, 2016 and ending June 30, 2017, and to serve 10 hours per week during that time period.
2. To observe the service priorities agreed upon jointly with the Board of Trustees as set forth in the attached memorandum.
3. To adhere to the *Code of Professional Practice* and the *Guidelines* of the Unitarian Universalist Ministers Association.
4. To observe a ministerial schedule which makes the Consulting Minister reasonably available for consultation or pastoral care in person, by telephone, or e-mail at other times while away from the congregation's building. The Consulting Minister will not be required to use the church office, but the office will be made available for his use at any time for purposes of church related business.
5. To be available while in the congregation's locale, performing most sermon research and writing at home.
6. To be available for extraordinary service with the understanding that either the Board of Trustees or individual members will provide compensation and expense reimbursement for such additional service.
7. To provide assistance and guidance to any committee, whether by invitation from the chair of the committee or by direction from the Board of Trustees, with the goal of assisting them in the fulfillment of their mission.

### THE CONGREGATION AGREES:

1. To provide the following compensation and benefits:
  - A. Salary plus Housing Allowance (S&H) of \$1,150 per month, payable on or before the last day of each contract month, beginning in July 2016.

B. The Board of Trustees will designate \$900 of this compensation as a Housing Allowance.

2. To reimburse expenses/mileage required by the performance of his duties to a maximum of \$1,000 over the entire contract period. Reimbursement will be made within 30 days of receiving expense receipts. Mileage will be reimbursed at a rate of .50 per mile.

In the event that either party wishes to terminate the Ministry, a minimum of 14 days' notice shall be given.

This contract represents an official offer by the Congregation to the Consulting Minister when her/his hiring is approved by the Board of Trustees.

For the Board of Trustees:

Name and title: George Nichols Board President

Signature: [Handwritten Signature] Date: 6/12/2016

Consulting Minister:

Rev. John Wright

Signature: Rev John Wright Date: 6/12/2016