

Congregational Meeting Minutes
November 21, 2010

The meeting was called to order shortly after the service by President Naomi Reed. A quorum was declared.

The agenda was introduced, no new business was added.

The vision plan was presented and discussed. Ed Steffes moved that the words "plan to" be inserted in the sixth item, to read, "We will **plan to** improve our visibility from the street ...". The motion was seconded and approved. Kim Greene moved acceptance of the vision statement as amended and this was seconded and approved. Thanks and applause to Lou Hyman for his work on this. The Board of Trustees, at their December meeting, will plan how to start the program.

The following six bylaw changes were accepted on separate motions by Kim Greene, all seconded and approved:

Title 3 – Membership

e) *Financial contribution expectation.* All adult members should seek to support the Fellowship through financial contribution. The amount of said contribution should be based on their personal circumstances; however, at a minimum, financial contribution must be made to the Treasurer yearly for the amount of individual dues paid by the Fellowship to the UUA/JPD. Members who have not made a financial contribution of record for an entire (fiscal) **calendar** year will be contacted by the president of the Board of Trustees or a designee in order to determine if they intend to continue their membership and resume their financial support. The Board may remove from the membership lists persons who do not respond affirmatively to such inquiry. In making this determination, the Board will take into account the member's intentions, personal circumstances and non-financial contributions as well as financial support.

f) *Friends.* Anyone who wishes to designate support for the Fellowship, without becoming a member, may be deemed a Friend of the Fellowship for a period of twelve months, renewable annually. (, by making a minimal financial contribution determined by the Board of Trustees.)

Support can take the form of financial contribution AND/OR volunteer service.

The Membership Committee **in cooperation with the Administrative Assistant**, shall maintain a list of the names, addresses, and phone numbers, as available, of all Friends.

Title 5 -- Meetings and Elections

(a) *Annual Meeting.* There shall be an annual meeting of the membership at such time and place as fixed by the Board of Trustees, except that the date of the meeting shall be between the first Saturday in March and the last Saturday in May. At such annual meeting,

members shall be elected to fill those positions on the Board of Trustees **that expire on May 31st** by ballot by the majority of the members present. A Nominating Committee consisting of three members who shall not be members of the Board of Trustees shall also be elected at the Annual Meeting. **Notice of the meeting shall be provided in writing or e-mail to all members at least fourteen days prior to the meeting.**

(b) *Special meetings.* Special meetings may be called by a majority of the Board of Trustees or by any fifteen percent of the voting members. Notice of any special meeting shall be provided in writing (except by e-mail) **or by e-mail** to all members at least fourteen days prior to the meeting. The business to be conducted shall be stated in the call of the meeting.

Title 5—Meetings and Elections

Old:

(e) *Vote by proxy.* Voting members not able to attend membership meetings may give their written, signed, and dated proxy vote to any member prior to the meeting. The proxy form shall state the member's name, address, and, with particularity, the issue to which the vote pertains. Proxy votes shall not be counted for purposes of quorum.

New:

(e) *Proxies.* Voting members not able to attend an annual or special congregational meeting may authorize another member to vote in their absence by providing a signed and dated statement to that effect. The proxy shall apply to all matters to be voted upon, unless the written statement limits the authority to specific matters. Completing a proxy form does not in itself constitute casting a vote. Written notices of congregational meetings shall include notification of the right to representation by proxy. Proxies shall not be counted for purposes of a quorum.

Title 6 -- Board of Trustees

(b) *Who may hold office.* All officers and trustees-at-large shall be voting members of the Fellowship and twenty-one years of age by the start of their term. **All officers must be members of the Fellowship for at least one year by the start of their term of office.**

Adjournment was moved by Kim Greene, seconded and approved.

Respectfully submitted,
Judy Burns, secretary