

UUFS Board of Trustees Minutes
August 10, 2010

The meeting was called to order at 6:00 by President Naomi Reed. Attending were Vice President Leslie Finlayson, Trustees Kim Greene and Liz LaPosta, Secretary Judy Burns, Minister John Wright, and Ed Steffes.

It was moved and seconded that the minutes of the July meeting be approved (Kim).

Ed reported that all the treasurer's material has been recovered, her resignation is official, and all bills have been paid, with just one late fee. Kim moved that the resignation be accepted, and this was seconded and approved. We need secure storage for sensitive material; this is tabled for now. **(Action?)** Kim moved that a change to bylaw 6B be proposed, requiring officers be members for one year. This motion was seconded and approved.

Interviews for the Administrative Assistant position will be held inhouse.

The Minister's Report is attached. In addition to the things included in the report, John wrote a letter to the editor, concerning the Mayors for Peace initiative and did some summer programs.

Committee reports:

Publicity - Leslie made a motion that the publicity chair ask Seth to stop the Daily Times ad as soon as possible; this was seconded and approved. **(Action - Dottie)**

Religious Education - Kim moved we discontinue Ella's position as child care worker as of September 1. This was seconded and approved. Kim will set up a roster for volunteers. **(Action)** Naomi will write to Ella. **(Action)**

Social Action - working on Peace Day and Relay for Life

Nominating - Naomi will contact Seth about the treasurer's position. **(Action)**

Hospitality will provide beverages for the first planning session on August 29th.

Program committee will meet on August 15th. The committee fair will be re-scheduled, so there's a vacancy on August 22; John will bring this to the committee's attention.

Old Business

Friends/Membership Task Force - attached **(Action?)**

Safe Congregation Training - There is information on the UUA website, including a handbook that can be ordered. John will pass this information to the Task Force. **(Action)** There is some confusion about how this Task Force differs from the Safety Task Force; Kim will consult Trish about how she sees the scope of her mission, so that there is no duplication. **(Action)**

The congregational survey is cancelled.

Recognizing the gulf spill victims is cancelled.

Long Range Planning - Dottie has mailed the post cards. Liz will send Kim the wording of the postcards so that she can duplicate this in the e-vites. **(Action)** Lou has written an article, but it didn't get into the UUtopia; it will be in the midweek announcements. Naomi will remind Lou about a poster. **(Action)**

No one has yet participated in Webinar Training. John will send Liz and Kim the information. **(Action)**

Staff performance reviews status reports - The committee was ready for Lara's review, but since she resigned will file it. John will do Trish's this week. **(Action)** John's review will be done by Fred Peterson, Pat Hollinger and Joan Gilsdorf. Forms for comment by present and former board members and the ministerial committee have been mailed and are due in by August 22.

Internship update - John would like to dispense with the label of intern, since he has already completed an internship that meets UUA requirements. What he needs is Preliminary Fellowship, working under supervision of an Internship Committee and Michael Smith. Liz moved we support John's fellowship, and this was seconded and approved.

New Business

On the issue of whether the Sunday Treaters should be assigned or voluntary, Kim moved we keep Sunday treating as an assigned task for all members; this was seconded and approved. Liz will ask the Membership committee to add new member information. **(Action)**

Leslie moved acceptance of the Administrative Assistant job description; this was seconded and approved.

We'll discuss options for internet service after we get more information. **(Action - Leslie?)**

Administrative Assistant position - We will offer six and a half hours per week at \$10 an hour, and ask that she or he be available 2 hours per week at a regular day and time. We will continue to work on providing a suitable office and internet service.

Kim moved that we change our meeting night to the 3rd Tuesday; this was seconded and approved.

The next meeting will be held on September 21 at 6:00 at UUFS. The meeting was adjourned at 8:45.

Respectfully submitted,
Judy Burns, secretary

Addendum - The interview committee recommended that we hire Sara Moulton as our new Administrative Assistant. This recommendation was put to the board by email, a motion for acceptance was made by Leslie; the motion was seconded and approved.